

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY,
NOVEMBER 27, 2012, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL
CHAMBERS

MEMBERS PRESENT: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Tee Tyler, Councilman Mike Shelton; Councilman Mike Peterson was excused.

STAFF PRESENT: City Manager Liane Stillman, Deputy City Manager Linda Dunlavy, Community and Economic Development Director Brian Berndt, Public Relations Specialist Stephanie Archibald, City Engineer Brad Gilson, Police Chief Robby Russo, Assistant Fire Chief Mike Watson, Public Works Director Mike Allen, City Attorney Shane Topham, Finance Director Steve Fawcett

1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

1.1 Mayor Kelvyn Cullimore called the meeting to order at 7:00 p.m. and welcomed those attending.

1.2 Mayor Cullimore led the Pledge of Allegiance.

2.0 CITIZEN COMMENTS

2.1 There were no citizen comments.

3.0 REPORTS/PROCLAMATIONS/RECOGNITIONS

3.1 Standing Monthly Reports

Monthly Financial Report

3.1.1 Finance Director Steve Fawcett presented the financial report for the month of October. He reported that the first two months of distribution posted to this fiscal year show a 6.8% sales tax increase over last year. Class C Road Funds show a decrease of approximately 5%. No negative trends or anomalies regarding expenditures were noted.

Mr. Fawcett stated in transitioning from one City Manager to another there may be a small impact. Adjustments to the activities budget are to be made as well.

Mr. Fawcett clarified that although a \$1.8 million fund balance is shown in the financial statement, it is actually in excess of \$3 million. After appropriations and transfers to the capital projects fund the result is the lower number.

Mayor Cullimore remarked that during the past election, opponents of the Millcreek incorporation claimed that Cottonwood Heights is in trouble because there are years when the City spent more than was taken in. He noted that when expenditures appear to exceed current revenue it is because we are expending money accumulated as savings from prior years like this last year when we posted a significant increase in our fund balance.

Unified Fire Report

- 3.1.2 Assistant Chief Mike Watson presented the Unified Fire Report for the month of October. Of the total calls received, medical calls represented 67% of the total volume.

Medical calls by type included traffic accidents, falls and sick person calls. Station 116 had 25 advanced life support calls resulting in 18 transports and 2 basic life support calls which did not result in any transports. Station 110 had 132 advanced life support calls resulting in 60 transports and 11 basic life support calls resulting in 2 transports.

Chief Watson reviewed the customer service report for Station 110 and Station 116. Station 110 had heavy rescue training, a fire safety talk for a scout troop, and 4 station tours. Station 116 inspected 2 day care centers, taught fire safety and basic first aid to scouts, and provided assistance in the community after a recent storm.

The safety message for October pertained to general holiday hazards and home safety issues. Chief Watson asked parents to spend one minute each day discussing safety issues such as smoke detectors, crib safety and pillow removal, extension cords, and portable heaters. He stated that 34% of annual deaths are related to the improper use of candles.

4.0 CONSENT CALENDAR

4.1 Approval of Minutes of November 13, 2012.

- 4.1.1 The minutes of November 13, 2012, stood approved.

5.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250

- 5.1 **MOTION:** Councilman Tyler moved to adjourn the business meeting and reconvene the work session. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote. The Business Meeting adjourned at 7:24 p.m.

Minutes approved: January 8, 2013